

Privacy Notice

DATA PRIVACY NOTICE

Warblington & Denvilles Residents' Association (WDRA)

Your personal data – what is it?

Personal data relates to a living individual who can be identified from that data. The processing of personal data is governed by the General Data Protection Regulation (GDPR).

Who are we?

Warblington & Denvilles Residents' Association Committee is the data controller. This means it decides how your personal data is processed and for what purposes.

How do we process your personal data?

We comply with the obligations under GDPR by:

- Keeping personal data up to date
- Storing and destroying it securely
- Only retaining personal data that is necessary for our purposes

What do we use your personal data for?

- To administer membership records and renewals
- To manage our volunteers
- To maintain our accounts
- To inform you of news and events relevant to our community

What is the legal basis for processing your personal data?

- Processing is required to comply with our legal obligations such as maintaining accounts and administering the membership database
- Processing is carried out as a legitimate activity between WDRA members and their Committee
- Processing is carried out by consent such as agreeing that we can contact you about news and events of interest to WDRA members

Sharing your personal data

Your personal data will be treated as confidential and will only be shared with other members of the Association for purposes connected with the WDRA. We will only share your data with third parties with your consent.

How long do we keep your personal data?

We keep your personal data for no longer than reasonably necessary.

Your rights and your personal data

Unless subject to an exemption under GDPR, you have the following rights with respect to your personal data:

- The right to request a copy of the personal data which we hold about you
- The right to request that we correct any personal data if it is found to be inaccurate or out of date
- The right to request that your personal data is erased where it is no longer necessary for us to retain such data
- The right to withdraw your consent to the processing at any time
- The right to request that we provide you with your personal data and, where possible, to transmit that data directly to another data controller (known as the right to data portability)
- The right, where there is a dispute in relation to the accuracy or the processing of your personal data, to request a restriction is placed on further processing
- The right to object to the processing of personal data
- The right to lodge a complaint with the Information Commissioner's Office

Further processing

If we wish to use your personal data for a new purpose then we will provide you with a new Data Privacy Notice and, where necessary, will seek your prior consent to the new processing.

Contact Details

For any queries relating to this notice, please contact the Data Compliance Officer at 17 Warblington Avenue, Havant PO9 2SD or by emailing membership@wdra.org.uk.

You can contact the Information Commissioner's Office on 0303 123 1113 or via email <https://ico.org.uk/global/contact-us/email> or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF.